

A REQUEST FOR PROPOSAL FOR PERSONAL SERVICES CONTRACT

Department of Highways
Professional Services Procurement Bulletin 2015-11
ELLIOTT / KY 32 / 09-8802

This document constitutes a Request for Proposals for Personal Service Contract from qualified individuals and organizations to furnish those services as described herein for the Commonwealth of Kentucky, Department of Highways.

I. PROJECT DESCRIPTION

County - Elliott
Route - KY 32
Item No. - 09-8802.00
Project Description - Widen KY-32 from milepoint 9.2 to milepoint 10.2 (14CCN)

II. PROJECT INFORMATION

Project Manager - Rachel Catchings, PE
User Division - Highway Design
Approximate Fee - \$450,000 Preliminary Engineering & Final Design (Lump Sum)
Project Funding - Federally Funded (STP funds)
Project Length - Approximately 1.0 mile

III. PURPOSE AND NEED

Correct horizontal, vertical, and width deficiencies to improve driver safety and operational efficiency within a portion of KY 32 between approximate milepoints 9.2 and 10.2.

IV. DBE REQUIREMENT

Consultants should include a DBE participation plan with their Response to Announcement. An additional page will be allowed with the Project Approach (page 7) in the Response to Announcement to convey this plan. A maximum of 4 points will be considered in the Evaluation Factors for the DBE Participation Plan.

V. SCOPE OF WORK

The selected consultant will be responsible for preliminary and final roadway design, including the preparation of any design studies, drainage design, right of way plans, traffic control plans and cost estimates.

VI. SPECIAL INSTRUCTIONS

The Department may retain any of the advertised services to be performed by in-house state forces.

Instructions for Response to Announcement can be found at:

<http://transportation.ky.gov/Professional-Services/Pages/Respond-to-an-Announcement.aspx>

VII. AVAILABLE STUDIES

[Item No. 9-8802, KY 32 \(Brown Ridge Road\) Scoping Study](#) – May 2015

VIII. METHOD OF DESIGN

The selected Consultant shall utilize the most recent CADD Standards for Highway Plans Policy in the development of the highway plans.

IX. ENVIRONMENTAL

The Department will provide environmental services. The expected environmental document is a Categorical Exclusion Level 2.

X. PHOTOGRAMMETRIC SERVICES

Mapping and Lidar data are presently being obtained through separate contract. The Department expects deliverables by September 2015. The selected Consultant shall supplement this information if needed.

XI. STRUCTURE DESIGN

Structure Design is not anticipated for Preliminary Design. For Final Design, if necessary the consultant shall do the necessary engineering services to submit to the KYTC an Advanced Situation Folder(s) for the appropriate structure(s). Structural Design of the proposed structure(s) may be added as a Contract Modification.

XII. GEOTECHNICAL SERVICES

The Selected Consultant may provide all Geotechnical Services required for the project. The Preliminary Design contract will include preliminary geotechnical services to review available geological, mining, or other geotechnical information that could influence the selection of the preferred alternate. Geotechnical services necessary for the completion of Final Design may be added by contract modification at the appropriate time. At any time, if the Department has the capacity to provide these services, the Department may retain the advertised geotechnical services.

XIII. TRAFFIC

Traffic projections and related information will be provided by the Department.

XIV. RIGHT OF WAY

The selected Consultant shall identify property owners within the project limits. Property owner information shall be shown on the plans along with existing right of way and property lines. Right of way summary sheets shall be provided with the Preliminary Line & Grade submittal showing areas of taking for each alignment alternative.

XV. UTILITIES

The Consultant will be responsible for Utility Coordination and determining the existing locations of utilities for feasibility of redesign or utility relocation and cost estimates.

XVI. PREQUALIFICATION REQUIREMENTS

To respond to this project, the proposed consultant must be prequalified for the following by the response due date of this advertisement:

ROADWAY DESIGN

- Rural Roadway Design
- Surveying

STRUCTURE DESIGN

- Spans under 500'

GEOTECHNICAL SERVICES

- Drilling Services
- Engineering Service
- Laboratory Testing Services

XVII. PROCUREMENT SCHEDULE

- Advertisement Date – May 12, 2015
- Response Due – June 3, 2015
- First Selection – June 9, 2015
- Final Selection – June 24, 2015
- Pre-Design Conference – July 1, 2015
- Fee Proposal Due – July 10, 2015
- Contract Negotiations – July 22, 2015
- Notice to Proceed – September 1, 2015

XVIII. PROJECT SCHEDULE

- Preliminary Line & Grade Inspection – June 2016
- Joint Inspection – January 2017
- Right-of-Way and Utility Plans – March 2017
- Final Plans – February 2018

XIX. EVALUATION FACTORS

Consultants will be evaluated by the selection committee based on the following, weighted factors:

1. Relative experience of consultant personnel assigned to project team with highway project for KYTC and/or federal, local or other state governmental agencies. (15 Points)
2. Capacity to comply with project schedule. (10 Points)
3. Past record of performance on projects similar in type and complexity. (15 Points)
4. Project approach and proposed procedures to accomplish the services for the project. (20 Points)
5. DBE Participation Plan. (4 Points)
6. Consultant's offices where work is to be performed. (2 Points)

For state-funded projects, if a Selection Committee vote results in a tie between two (2) firms, one (1) of which will perform more of the work tasks in Kentucky than the other, then the former firm shall be ranked one (1) place ahead of the latter.

XX. SELECTION COMMITTEE MEMBERS

1. Rachel Catchings, PE, User Division
2. Jim Simpson, PE, User Division
3. Ron Matar, PE, Secretary's Pool
4. Travis Thompson, PE, Secretary's Pool
5. Roger Coffey, Governor's Pool

XXI. AREA MAP

